

DRAFT EDUCATION, HEALTH AND CARE PLAN

(Week 16 - 20)

What is included in the Education, Health and Care (EHC) Plan?

- The plan should include your child/ young person's views and aspirations for their future and your views about their strengths, special educational needs and your aspirations for their future. (section A)
- The plan will also give a history about your child / young person's education and any other relevant history.
- The plan should detail your child / young person's strengths and abilities, as well as information regarding their special educational needs. The EHC plan should be focus on individual outcomes, and the support to achieve these will be tailored to each child/ young person's range of needs. (Sections B, E and F)
- In Portsmouth from Year 6, the EHC Plan will also consider the things your child or young person needs to do to plan for adult life.
- If your child / young person has any health needs and health provision this will be detailed. (Sections C and G).
- If your child / young person has any social care needs and provision, this will be detailed. (Sections D and H).
- At this stage the plan will not detail any educational placement in Section I. This is left blank as this is your opportunity to express your preference for placement. You may have already spoken with your SEN Adviser or a member of the SEN team about school placement or your child/ young person may already be attending your preferred placement, however it is a requirement that we do not complete this section without confirming your preference again.
- A personal budget is one of the ways of giving you more choice and control about the way your child or young person is supported. For the most up to date information on personal budgets for Portsmouth families, please refer to www.portsmouthlocaloffer.org or contact a member of the SEN team who will be able to give you more information. If you are already in receipt of a personal budget, this will be detailed (Section J).
- Section K will detail all the Advice and Information provided that has been used to write the EHC Plan.

- The EHC Plan also details the arrangements for review.

What do you need to do now?

- You now have 15 days to complete the enclosed reply slip. On the reply slip you can:
 - ◆ express your preference for a school/education placement,
 - ◆ confirm you are happy with what the EHC Plan says,
 - ◆ write to the SEN team with your comments or any changes you wish to be made to the EHC Plan
 - ◆ request a meeting with the member of the SEN Team to discuss the EHC Plan.
- If you require support completing this reply slip or reading and understanding the EHC Plan, the Portsmouth SEND Information, Advice and Support Service will be able to help with this.

Visiting schools / education placements

- It is strongly recommended that you visit any new school / education placements before you express your preference. It is suggested that you speak with the Special Needs Co-ordinator (or the person who performs that role) of that establishment to discuss your child / young person's needs and ideally take a copy of the draft EHC Plan with you.
- The Portsmouth SEND Information, Advice and Support Service can support you with visits to schools.

What the SEN Team are doing now?

- The SEN team will have referred the EHC Plan to identified educational placements. This should be, in most cases, your child/ young person's current educational placement (nursery/ pre-school, school or college).
- If the SEN team are already aware of your preference then we will also refer papers to that placement.
- If your child / young person is due to transfer to another placement at the end of the academic year (e.g. starting school, Year 2 or Year 6), then the EHC Plan will be referred to the designated (catchment) school for your home address (as well as any preferred placement, if known).
- Once the SEN team have received your reply slip indicating education placement then, if the EHC Plan has not already been referred, a referral will be made to that placement.

- Educational placements have 15 days to respond to referrals to indicate if they feel they can or cannot meet the needs identified and make the provision specified within the EHC Plan.

What will happen next?

- If you have requested changes to the EHC Plan, these will be considered by your SEND Adviser who will consult with an SEN Manager. We will discuss with you if there any issues with making the requested changes.
- The SEN Team will meet with you (which is likely to be virtually by video or telephone), if requested, to discuss any issues regarding the content of the EHC Plan or placement.
- The SEN Team will work closely with any school or educational placement not able to meet a child/ young person's needs to resolve any issues regarding placement.
- It may be necessary for the SEN Team to present your child / young person's case to the Inclusion Support Panel (ISP) to ask advice about school placement, especially if a special school or resourced provision has been requested.
- Once an appropriate school / educational placement has been agreed and any changes to the EHC Plan discussed and agreed changes made, the EHC Plan will be finalised and a copy of the Final EHC Plan will be sent to you, school / educational placement and the other professionals who contributed to the EHC Plan.
- When the EHC Plan is finalised, this will open up your right to appeal about particular sections of the plan. This will be explained in more detail at that stage.

Useful contacts:

- Council for Disabled Children: www.councilfordisabledchildren.org.uk
- Portsmouth SEND Information, Advice and Support - free, independent and impartial support for parents, carers and young people: www.portsmouthsendiass.info
- Portsmouth Local Offer: www.portsmouthlocaloffer.org
- Portsmouth City Council - Inclusion Service, SEN Team: 02392 841238



